

Town of Magnolia

P.O. Box 233

Magnolia, DE 19962

(SEAL)

(SEAL)

TENANCY LICENSE

Date Issued _____ Fee Paid _____

Landlord _____

Mailing Address _____

Phone _____

RENTAL PROPERTIES WITHIN THE TOWN, PLUS TENANT CONTACT INFO:

1. _____

2. _____

3. _____

4. _____

*** Per Ordinance 504, all landlords having rental property (residential or commercial) will be required to have a tenancy license. The fee is \$25.00 per year. Licenses will not be prorated, and will be issued per landlord, not per property. Landlords must provide the Town with a list of all their rental properties and their tenants' contact information (name, phone numbers, mailing address). If any landlord is found to be operating without a tenancy license, they will be in violation and may be fined \$100.00. It is the responsibility of the landlord to contact the Town of Magnolia with any changes.**

*** Make check payable to "Town of Magnolia". Deliver to Town Hall, 3 East Walnut Street, or mail to Town of Magnolia, P.O. Box 233, Magnolia, DE 19962.**

For Landlord:	For Town of Magnolia:
Signature	Signature
Title	Title

Paid	() Cash	() Check #
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